



National Dredging Quality Management Program (DQM)
Certification Status Tracking SOP



Local District



DQM Center

- Notifies DQM Center of Contract Award & request certification status*

**note: certification status is available on the DQM website*

Certified & In Compliance

Hopper:

- Upon request, provided district copy of the letter of certification

Scow:

- Upon request, provide district a copy of the letter of certification
- Certification is acceptable on any contract where the required profile is equal to the current profile or lower; *if the system has not be removed or modified*
- Profiles (low to high) Tracking, Monitoring, Ullage, & TDS*

**example – Ullage profile certification is valid on any contract requiring Tracking or Monitoring profiles but not on a TDS profile*

Conditionally Certified

Hopper & Scow:

DQM Center notifies District POC of the reason for the Conditional Certification.

Not In Compliance

Hopper & Scow:

DQM Center notifies the District POC of the reason for non-compliance*

**example: not inspected, certification expired, something out of spec*



Local District



Field Office

- Enforces any compliance issues with the contractor
- Conducts Quality Assurance (QA) of the data to meet the local districts needs



Contractor

- Maintains Quality Control (QC) over the data to ensure continued Certification
- Initiates SOP for Certification when needed